

Yox Valley Partnership



Primary School



Academy Head - Gail Jerman

head@yoxvalley.org

Website: www.yoxvalleypartnership.org

1st September 2020

Dear Parents and Carers

Re: Start of Autumn Term 3rd September 2020

I hope you have all had a relaxing summer holiday and have stayed safe. We are really looking forward to welcoming everyone back on Thursday, and getting back to some normality and routine.

A thorough Risk Assessment of each site has been made and a range of procedures have been put in place; all of these have been approved by the Trust Board and will be constantly reviewed and updated. A copy of the risk assessment will be available on the website should you wish to read it, and will be updated weekly showing any changes that are made. Each site has organised a designated isolation room, that should a child be unwell during the day, they will go in there with a member of staff whilst waiting to be collected. Staff will be wearing PPE when dealing with any first aid incidents or when any intimate care is needed, such as changing nappies in the nursery. This will be shown and explained to the children on the first day back so they know what to expect – we don't want to frighten them, especially the younger children. We will also be doing a revised fire drill so everyone is clear where they go, especially as some of them are in a different classroom now.

We have tried to make the school environment as near to normal as we can, whilst also taking into consideration the guidance and expectations from the Department of Education.

The children will be based in their classroom and will remain in these classes to minimise any cross-contamination. They will be sitting in front facing desks rather than groups, and will have their own seat/space, rather than swapping places. For pupils having school lunch, these will be served in the main hall; we will sit children side by side rather than across the tables, and keep classes together on the same tables. Those having packed lunch will eat in the classroom. All tables and touch points will be thoroughly cleaned after use.

I am sure there will be lots of questions going through your head, and I will try to answer as many as I can in the bullet points below. If you have any other questions, or I miss anything, please just ask:

- Every child **must** have their own water bottle from home, clearly labelled with their name – this will need to go home every day and be thoroughly cleaned before bringing it back in. Water bottles are available at school if a child does not have one, but these will need to be paid for and then kept by that child. We will not be able to provide cups of water.
- If you are sending in a packed lunch, please use a container that can be cleaned thoroughly at the end of each day, or use disposable packaging which they can just throw away at the end of lunch.
- School uniform should be worn every day

Never giving less than our best

Yoxford and Peasehall Primary School, High Street, Yoxford, Suffolk. IP17 3EU

Email: officeyoxford@yoxvalley.org

Middleton Primary School, Rectory Road, Middleton, Suffolk. IP17 3NW

Email: officemiddleton@yoxvalley.org

Southwold Primary School, Cumberland Road, Southwold, Suffolk IP18 6JP

Email: admin@southwoldprimaryschool.org

Tel: 01728 668291

Tel: 01728 648251

Tel: 01502 723137

Yox Valley Partnership



Primary School



Academy Head - Gail Jerman

head@yoxvalley.org

Website: www.yoxvalleypartnership.org

- Sensible foot wear should be worn (trainers are fine) as they will not be changing for outdoor activities
- Children will not be changing whilst in school, so on the day that they have PE they should come to school in their PE kit on. The same will apply to Scouting on a Friday at Yoxford and Peasehall – please come with outdoor clothes on ready for the sessions which will begin on 11th September.
- No pencil cases, book bags or any other bags should brought into school, and no toys or books should come in either
- Coats – only bring a coat in if necessary so we can minimise the use of cloakrooms as much as possible
- Suncream – please put sun cream on before they come in, staff will not be able assist children with this
- Hats – please make sure they are clearly labelled so children don't wear the wrong ones.

Dropping your child off and picking them up

Staff will be outside from 8.20am until 8.30am each morning and collection time is at 3.30pm. Each school will have slightly different arrangements, depending on the site access so these are outlined below. We are still trying to keep the flow of people moving so we will not be able to engage in lengthy conversations at the gate, this is not us being rude, but if you do need to speak to a member of staff about something, then please phone the office and arrange a time or send an email and make arrangements to have that discussion.

Yoxford and Peasehall:

- Pupils coming by taxi, normal arrangements
- All children will come through the front gate – we will NOT be using the back gate for the time being
- A member of staff will be by the gate to meet and greet so you can drop and go as quickly as possible
- At the end of the day, please wait in the area just inside the gate and we will dismiss your child one at a time
- Please be responsible and space yourselves out while waiting
- If you have any letters for the office, there will be a box on the floor by the gate which the member of staff will take to the office when they close the gate at 8.30am.
- Please be responsible and space yourselves out while waiting

On arrival we will be taking the temperature of each child as outlined by the CEO at the end of last term. The model of thermometer we are using gives a reading as follows:

- **Green** – Normal (34 to 37.3 °C)
- **Amber** – Slight Fever (37.4 to 38 °C)
- **Red** – Fever Detected (38.1 to 42.9 °C)

Never giving less than our best

Yoxford and Peasehall Primary School, High Street, Yoxford, Suffolk. IP17 3EU

Email: officeyoxford@yoxvalley.org

Middleton Primary School, Rectory Road, Middleton, Suffolk. IP17 3NW

Email: officemiddleton@yoxvalley.org

Southwold Primary School, Cumberland Road, Southwold, Suffolk IP18 6JP

Email: admin@southwoldprimaryschool.org

Tel: 01728 668291

Tel: 01728 648251

Tel: 01502 723137

Yox Valley Partnership



Primary School



Academy Head - Gail Jerman

head@yoxvalley.org

Website: www.yoxvalleypartnership.org

If a child's temperature is above 38.1 and in the Red range we will ask you to take them home again. If it comes within the Amber range we will consider factors such as sweating, sunlight and individual 'normal' ranges before agreeing for your child to remain at school. We acknowledge that this is not exactly accurate) and, of course, not everyone with the virus develops a high temperature, but it will help us maintain a healthier environment.

As they arrive, children will also be asked to either wash their hands in the new 'stations' or to use hand gel provided. Additional handwashing will be required during the day especially after playtimes and lunchtimes.

I apologise for the length of this letter, but there is so much information that you need if your child is returning to school. We are fully aware that some children and some parents are anxious about returning to school and we want to do everything we can to re-assure you. A copy of these will be posted on the websites. If you have any questions, then please get in touch.

Many thanks for your continued support throughout this difficult time – Stay Safe and Stay Alert.

Regards

Gail Jerman
Academy Headteacher

Never giving less than our best

Yoxford and Peasehall Primary School, High Street, Yoxford, Suffolk. IP17 3EU

Email: officeyoxford@yoxvalley.org

Middleton Primary School, Rectory Road, Middleton, Suffolk. IP17 3NW

Email: officemiddleton@yoxvalley.org

Southwold Primary School, Cumberland Road, Southwold, Suffolk IP18 6JP

Email: admin@southwoldprimaryschool.org

Tel: 01728 668291

Tel: 01728 648251

Tel: 01502 723137